

**29th ANNUAL GENERAL MEETING
TORONTO ON
MAY 28 - 31 2018
HOLIDAY INN YORKDALE**

IN ATTENDANCE:

Executive members: J P Leguerrier, National President, Eldred Holmes - 1st VP, Claude Bruneau – 2nd VP, Gary Fisher – 3rd VP, Nick Ronsky – Treasurer

Chapter Presidents: Ross O'Brien, Bluenose; Henri Van Den Brecht, Brunswick; André Gagnon, Kebec; Gilles Labine, Ville Marie; Pierre Amyot, Maisonneuve; Yvon Lemaire, Laurentides Lanaudière; René Lareau, Richelieu; Lea Maynard, Simcoe; Diane Biggs, Humber; Bob Emmons, Bluewater; Henry Masek, Thames; Herb Stan, Grand Saugeen; Lise Miville-Dechenes, Confederation; Les Kimmerer, Trent Severn; Harold Onagi, Heartland; Heather Spence, Yellowhead; Conway Crozier Smith, Golden Sheaf; Jean Benjamin, Chinook; Lloyd Rogowski, Parkland; Fred Danells, Van Fraser and Jim Sharpe, Van Isle.

TUESDAY, MAY 29, 2018

JP Leguerrier welcomed everyone to Toronto and talked about the following:

Goodlife fitness; the chapter dues must be paid when applying for gym memberships which has increased memberships in many chapters.

Johnson Insurance; Heritage Club appreciates that the call centre is now asking if the members have paid their annual dues.

Introduced new president Henry Masek replacing Doug Anderson Thames chapter

Welcome Conway Crozier Smith; is back as the president of Golden Sheaf

Mentioned Helen Pickup which resigned from the Golden Horseshoe chapter

Abegweit chapter; still closed, executives are looking into a plan to revive or amalgamate

Jim Sandal past president of Thames chapter; it is with sadness that we learned of his passing

There is a lack of agenda items for our meeting; please provide your agenda items when we send our call letter.

Executive positions open for election: President and 2nd VP.

Financial Statement 2017– Nick Ronsky

Each president received an email with a copy of the Financial Statement to be printed prior to AGM.

This document was tabled and approved by all. Positive comments from presidents on receiving the document prior to the meeting.

Nick presented financial statement for the national office, it was discussed and approved by all members.

All annual reports were received on time and most chapters are in reasonable shape.

The National is looking into reviving/amalgamating Golden Horseshoe chapter. If the chapter is integrated with another chapter, that chapter will receive the supplies and bank balance from their last statement.

Nick Ronsky proceeded with highlights (income and expenses).

Nick Ronsky explained to the Presidents the expense allocations for the Toronto AGM.

President of Laurentides Lanaudière mentioned that Presidents who served in the Forces may apply for their CF1 card and all luggage will be free of charge.

Score Card: JP Leguerrier thank the committee comprised of Yvon Lemaire, Lise Miville-Dechene and Henri Van Den Bremt for their outstanding work on revising the 2017 score card.

Comments were made on the following points:

- . the amount of points allocated for Donations (monetary vs in-kind) and Media/Communications section. Both these items will be reviewed by the national executive
 - . Yvon Lemaire suggested that the score card results should be presented to all presidents prior to allocate the final results at the AGM. It was decided that it will be done for future AGM meetings
 - . Media/Communication section: look at different means of communication such as local newspapers, Facebook, depending on the audience use Internet as much as possible, emails to members that are electronically connected. Some of the chapters still prefer to communicate with hard copies of Newsletters.
 - . Chapters should be awarded more points for publishing more than the 4 allocated bulletins to their members. At this time, it was specified that CPC will provide 4 mailings per year. Some chapters are publishing less than 4 mailings per year – so it equals out at the end of the year.
- President of Van Isle mentioned that 2018 AGM should allocate a longer period (till 10 AM) for this topic.

Johnson – Shawn McCord

A presentation folder was distributed to presidents in language of their choice. Shawn proceeded with his slide presentation. He thanked the Heritage Club for their support and strong relationship.

Note: it is important to order the brochures only once a year and not to use a PO box number as their returning address but the address where they actually want to receive their supply of brochures.

If any president encounters problems to please contact Shawn McCord.

Constitution

Proposal to amend article 2 section 4 was tabled but due to the fact that it was not sent out 60 days prior to the AGM the item is differed to AMG 2019 in Regina.

End of an era

JP Leguerrier presented a film on the last Railway Mail Service run in Canada then introduced Ken Loudan, a railway service mail employee who discussed his experiences on the train and share additional photos, stories and answered many questions.

Fred Danells presented photos on the Railway Mail Car 3704 restauration completed by his chapter members

WEDNESDAY, MAY 30th 2018

Best Practices - (Yvon Lemaire, Harold Onagy and Fred Danells)

Yvon mentioned that there is no secret: if you cannot put in 3 to 4 hours a week then you should leave the president's position. The success of a chapter is in the hours you put in. If you cannot please contact the National President and they will look into amalgamating the chapter with another one. Here are some ideas: communication with members, find out what they like and what they want to do, ask for ideas, place your newsletter on the website, look at other chapters' website, try to get volunteers to help, contact CUPW retired members for ideas. Look for opportunities in community newspapers, you may want different activities for different groups, rotate lunches, approach members and tell them that you need their help on a specific project. If you are ready to invest the time you will have a successful chapter. J.P Leguerrier asked that each president share their newsletters with other chapters and executive members. The newsletters should also be forwarded to the Head Office Coordinator.

Postal related hobbies - Gary Fisher

Some of his chapter members visit schools to introduce the children to Canada Post. Gary also discussed his hobby of collection Canada Post cancellation/postmarks and brought along several examples to share with everyone.

Obituary

It is with great sadness that we learned the passing of the following chapter presidents spouse:

Richard Lafleur's wife – Céline

Ed Nichols' wife – Nina

Don Woodford's wife – Carmel

Elmer Williams' wife - Bernice

Santa Program

Fred Danells, President Van Fraser,

Lori Hennessey, Director, Employment Policies and Program

Dana Robinson, Manager, Community Investment

Christine Blain, Officer, National Talent Acquisition Program

Fred Danells

Santa Letter Writing Program is our Heritage, in 1989 the Heritage Club was officially involved with the program. Christmas 2017 we had 480 Heritage Club volunteers from 17 chapters and we answered 167,320 letters. Total hours of volunteer: 10,581. After Christmas cards: 8,252. This year we created posters for daycare centres as well as schools, we replied to 5,252 schools. A total of 1.6 million letters were answered in the 2017 Santa program. We need to increase the number of volunteers across Canada. It is our commitment to reply to all letters that we receive and we receive letters throughout the year. Fred continued to give a full presentation about the program such as: the 3 different letters (for the kids in the same family so they do not receive the same letter from Santa), envelopes with bar codes that helps Canada Post identify the writer, how important to read the Elf Guide before answering letters, the ballot sheets for draws. We reply letters in 27 languages plus brail.

Number of letters committed by each chapter:

Terra Nove 12,000	Bluenose: TBD	Brunswick 100	Kebec TBD
Ville Marie 6,000	Maisonneuve 2,000	Laurentides L. 8,000	Richelieu 8,500
Simcoe 8,000	Pineridge 1,000	Humber 1,000	Bluewater 100
Thames 200	G Saugeen 2,000	Trent Severn 2000	By Town 25,000
Yellowhead 3,000	Golden Sheaf 5,000	Chinook 6,200	Parkland 30,000
Central Yukootok 2,500	Van Isle 1,000	Van Fraser (clean floor)	

The above commitments total 123,600 not including Bluenose, Kebec, Confederation and of course clean floor from Van Fraser. We should expect to be close to 200,000 letters for the 2018 Santa Letter Program.

Head Office presented the video 'Tuesday TV' on Santa Letter Writing Program which the By-Town chapter was involved in recording. Dana is looking at releasing it to the chapters.

Years of service – Lori Hennessey

Years of service (30, 35, 40 and 45 years) now have the employee's name on the frame for each milestone.

Retirement frame also has the employee's name. Canada Post is also looking at updating the image and giving employees the opportunity to select his/her retirement image to appear on the frame.

Canada Post has a 65 years of service employee which will be presented with a special recognition.

Canada Post Community Foundation – Dana Robinson

The foundation for children makes a real difference in the lives of children and youth in communities across Canada by helping local organizations, charities and schools. In 2017, 103 organizations shared \$1.1 million in funding from the foundation.

Funding from the Foundation will not exceed \$25,000 per grant and will offer up to three Signature Grants of \$50,000 each.

Canada Post would appreciate volunteers from the Heritage Club to review grants. The evaluation is all electronic and can be done from home.

Note: all donations higher than \$20 will receive a tax receipt from the Foundation.

PDF copy of the Brochure will be provided to Claude to distribute to chapter presidents to include in their newsletters.

Brochures were distributed to chapter presidents. For more information please visit their website at Canada Post Community Foundation.

Membership fees received by etransfers

Claude explained how the By-Town chapter now receive 80% of our dues by etransfers. It was a slow start but we kept on advertising that we are now receiving etransfers. Prior correspondence stated that we accepted cheques and etransfers and now it's etransfers and then cheques. We posted on our website the procedures to follow and provide our link to members with questions. If you want to have a look at the etransfers instructions please visit our website at www.bytownchapter.com and click About.

Technical Issues – Gail Bourhill

Gail will send out an instruction sheet on re-sizing the photos on your home page. For any questions or comments that are not addressed today, please contact Gail.

GoodLife Fitness – Henry Masek

GoodLife informed us that they have 114 members across Canada (not sure if this is the correct number of members). Price for a Heritage Club member: \$399 and price for non-member is: \$799. Most of the club's membership is from January 1st to December 31st therefore it is critical that the list for August is provided to GoodLife as their membership renewals are September 1st.

Hobbies

Harry Onagi mentioned that, while travelling, his members collect shampoo/conditioner, soap, etc. from hotels and make kits to be given to homeless people. Several members/spouses knit scarves, mitts, etc. for kids. Some of them make quilts and afghans to be donated. All these donations are given in-kind to the needy. Since 2013 close to 87 afghans and quilts and 823 scarves and mitts were all donated. These individuals were recognized. We ask for non-perishable food and donations at each event.

It was mentioned that the monetary value of these items should not be considered as monetary donation but in-kind donation and be part of the monetary donation on the score card.

Gilles Labine made a presentation on his world class postal pin collection and discussed options for the Heritage Club 30th anniversary pin.

Wednesday evening banquet

Presentation of Camaraderie awards to Thames and Heartland chapters

Presentation of Community awards to: Terra Nova and Ville Marie chapters

Canada Post guest speaker: Tom Dixon, General Manager Operations, Greater Toronto Area

Invited guests: Keith MacDonald, Founding Member as well as past President of Pineridge chapter, Dominic Capalbo, past President of Simcoe chapter. Doug Anderson, past President of Thames chapter

Presentation of CPC score card cheques, Canada Post \$50,000 operating grant, Seed money and national recognition for the Santa Letter Writing Program.

THURSDAY, MAY 31, 2018

Future sites for AGM meetings

2019 – Regina. Each president must take into consideration the location and must respect the target dates for example flights, hotel arrangements, etc.

2020 – Quebec – it was mentioned by André Gagnon that it is required to have simultaneous translation. The National executives will look into this request, as simultaneous translation is expensive.

2021 – Saskatoon

Envelopes

A spreadsheet was distributed to each president to fill in their requirements on the size and amounts of envelopes are required for the coming year. It is important for presidents to use their old stock of envelopes before re-ordering new supply.

Scholarships

Three (3) \$1000 scholarships will be presented to children entering their first year for the 1st time for college and university studies. Deadline for registering is June 28. Criteria and application package is available on the Heritage Club website. The selection committee has already been contacted and will include a school professor from the Ottawa region.

Memberships – Holly Perreault

The national numbers were provided to chapter presidents. Holly will send a note to make the difference between associate members.

New office telephone number and address as well as business hours will now appear on the new brochure and Medoc documentation mailed to members. This new procedure does not apply to chapter presidents.

Columbia discount – Henry Masek

Columbia discount, which applies to members of Thames, Bluewater, Humber, Simcoe and Grand Saugeen, is available to paying members of these chapters.

GoodLife Fitness, during 2017, the transition to online registration has gone through growing pains. The renewal of membership is September so that is why it is important to provide the list of membership numbers of paying members.

Seed Money – JP Leguerrier – Nick Ronsky

The seed money varies each year based on the financial situation of the national executive: 2018 \$1 for non-paying members and \$2 for paying members.

30 Year pin

Another discussion on the 30 year pin, the national executive will ask Canada Post for graphics services help in the design of the 30th anniversary pin and will obtain comments from presidents.

Henry Masek would like to receive Heritage Club Logo in different sizes – Claude to verify with Canada Post Graphics Services to provide a PDF file with logos of various sizes.

Gilles Labine asked the President if the National could provide some extra funds to chapters to celebrate the 30th anniversary of the Heritage Club. JP Leguerrier mentioned that the chapters can ask and send a detailed document. The National will evaluate the requests on a one by one basis.

Proposition by Lea Maynard

“Whenever a chapter president or representative/spouse does not attend a scheduled event that they committed to, the cost of that event will be the responsibility of that chapter president to reimburse the National Treasurer, with the exception of last minute health reasons.”

The future agenda must be specific for each event during the AGM for the president and spouse, disclaimer will be presented to each president attending the meeting to sign.

Proposed by Lea Maynard

Seconded by Henri Van Den Brecht

Voted unanimously to adopt the above proposition

New Business

Yvon Lemaire thanked Nick Ronsky for the budget financial sheet and it should be sent to all presidents prior to the AGM

Activity Analysis sheet – presidents would like to know how it is rated and points allocated. Questions on the 5 points allocated to money given to charitable organizations.

Election

Two (2) positions available: President and 2nd VP

2nd VP

No nominations from the floor

Claude Bruneau was nominated by Lise Miville-Dechene and seconded by Lloyd Rogowski

Claude won by acclamation and accepted the position

President

No nominations from the floor

JP Leguerrier was nominated by Conway Crozier Smith and seconded by René Lareau

JP Leguerrier won by acclamation and accepted the position

SickKids Foundation

Aiden Carol made a presentation on the new Hospital for Sick Kids. Cheques from different chapters were presented to Aiden for a total of \$3370.

2018 AGM meeting was adjourned